

## GOVERNMENT OF ANDHRA PRADESH

### A b s t r a c t

**Bills** – Fixation of Schedule for presentation of bills and issue of cheques relating to works programmes / schemes etc., at Pay / Asst., Pay and Accounts Offices (W&P) – Revised Orders – Issued.

**Finance [TFR-I] Department**

**G O Ms No. 201**

**Dated:02 -6-2010.**

**Read the following:**

1. GO Ms No. 162, F&P (FW-TFR-I) Deptt., dt. 18-9-1992.
2. Memo.No. 3116-A/22/A1/Admn-I-TFR/2001 dt. 7-2-2001.
3. Memo.No. 303/F3(2)/03-1 dt. 1-8-2003 of Fin.(W&P) Deptt.
4. U.O.No. 21429/P&B/05 dt. 14-6-2005 of I&CAD (P&B) Deptt.
5. GO Ms No. 169, Fin.(TFR-I) Deptt., dt. 5-7-2005.
6. Memo No. 16568-B/487/TFR-I/05 dt. 6-7-2005.
7. GO Ms No. 176, Fin.(TFR-I) Deptt., dt. 14-7-2005.

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### ORDER:

In super session of orders issued in the GO 7<sup>th</sup> read above the following time schedule is prescribed for admission of bills and issue of cheques relating to works programmes / schemes etc., in Pay and Accounts Offices (W&P):-

(i) All bills relating to Works programme/ Schemes shall be received in Pay and Accounts Office/ Asst., Pay and Accounts Office (W&P) from 5<sup>th</sup> to 18<sup>th</sup> of the month;

(ii) The bills so received shall be checked thoroughly if any bill required to be returned it shall be returned with remarks preferably within 24 hours of receipt or within 3 days at the most.

(iii) Pay and Accounts Officers / Asst., Pay and Accounts Officers (W&P) shall consolidate the amount for which bills are to be passed as per the proforma annexed on the evening of 18<sup>th</sup> and intimate the Director, Works and Accounts and Secretary (W&M) by 19<sup>th</sup> of the month by Fax/ WAN without fail;

(iv) For all the bills passed after scrutiny, cheques shall be issued from 20<sup>th</sup> to 28<sup>th</sup> of the month duly seeking the

approval of Secretary (W&M), Fin., Deptt., for the total amount to be paid during the above period;

(v) No bills shall be admitted in to audit after 18<sup>th</sup> of the month and no cheques shall be issued after 28<sup>th</sup> of the month;

(vi) For land acquisition cases where authorization for payment is being issued by Pay and Accounts Officers / Asst., Pay and Accounts Officers they should ensure that concerned Land Acquisition Officer shall render account within one month. If the Land Acquisition Officer fails to render account within one month the authorization / LOC shall be deemed to have lapsed and fresh authorization should be issued only against fresh LOC given by Government.

3. This G.O is available in the internet and can be accessed at the address given in A.P. Government Website <http://goir.ap.gov.in>.

**[By order and in the name of the Governor of Andhra Pradesh]**

**G. SUDHIR  
SPL., CHIEF SECRETARY TO GOVERNMENT.**

**To**

The Director, Works and Accounts, AP Hyd.  
The Director, Treasuries and Accounts, AP Hyd.  
All the Engineers-in-Chief / Chief Engineers of Irrigation Deptt.  
All the Engineers-in-Chief / Chief Engineers of R&B Deptt.  
All the Engineers-in-Chief / Chief Engineers of PR&RD Deptt.  
All the Engineers-in-Chief of PH Deptt.  
All the Joint Directors of Works Accounts of W&P Deptt.  
All the Pay and Accounts officers / Asst., Pay and Accounts Officers of W&P Deptt.  
The I&CAD Deptt., AP Secretariat, Hyd.  
The TR&B Deptt., AP Secretariat, Hyd.  
The PR&RD Deptt., AP Secretariat, Hyd.  
The MA&UD Deptt., AP Secretariat, Hyd.  
The Fin.(W&P) Deptt., AP Secretariat, Hyd.  
The DFA & Ex-Officio Dy., Secy., to Govt., Fin.(W&P) Deptt.

**Copy to:**

The Accountant General (A&E), AP Hyderabad.  
SF / SCs.

**// Forwarded : By Order //**

**SECTION OFFICER**